

Agenda  
St. Martha's Annual Meeting  
November 21, 2010

1. Opening Prayer
2. Minutes of 2009 Meeting
3. Discussion of Annual Reports
4. Transition Team Report
5. Election of Vestry Members
6. Stewardship Report
7. Presentation of Budget
8. State of the Parish Address
9. Questions and Comments
10. Closing Prayer

## 2009 ANNUAL MEETING MINUTES

The annual meeting of St. Martha's Episcopal Church was opened with prayer at 11:10 am on Sunday, November 15, 2009 by the rector, William H. Wickham, III.

The booklet of annual reports was distributed to all in attendance. The rector expressed thanks and appreciation for the service of the retiring vestry members, Don Clarke, Carl Mantegna, Jack Smith and Kristin Tipton. Those present, Don, Carl and Jack, each expressed positive thoughts over their opportunity to serve in specific areas.

Nominated to serve on the vestry were Dianne Burlew, Bob Davis and Richard Jesneck for three year terms, and Joe Reardon for a one year unexpired term. There being no further nominations, a motion to approve these nominations was passed. A motion to approve the slate was made, seconded and passed.

The Stewardship report was given and the treasurer's report and proposed budget were noted in the packet.

Tom McCormick shared thoughts on working, along with about 20 parishioners, with his outreach project with RC & D in making minor repairs to homes that the owners can't fix themselves. He is organizing another work camp at Camp Arrowhead for this coming summer. He will be ordained deacon on December 5<sup>th</sup>.

Senior Warden, John Robbert, made a brief report.

Bill Wickham gave his "State of the Parish" report. He commented upon the fact that even when many responsible people work well in developing plans that there is no guarantee of a successful intended outcome. The rector reviewed the plans and changes over the development of the Lighthipe property over a 10 year period, and especially during the past 2 years. We are now anticipating starting fresh conversations with PUMH, ACTS Retirement Homes and the Diocesan Trustees in the coming 6 weeks concerning the sale of the Lighthipe property. Bill stressed the importance of remaining true to our stated intentions of continuing the split of endowment income between Outreach programs and inreach/construction matters. This has encouraged the active and positive support of our efforts by the diocese and is a part of our agreements with them.

The rector also commented upon the two most frequently expressed thoughts when he makes home visits to all newcomers. First, these people comment upon the welcoming atmosphere when they entered St. Martha's and that one important assist in this welcome was the use of the folders which enabled new people to feel more comfortable in following the services. Secondly, these individuals expressed great interest in the emphasis on Outreach efforts and programs, not only to local individuals, but to those on need in New Orleans and the girls in Honduras.

Various questions were then raised about our financial situation, especially in light of the economy driving down the voluntary plate contributions from visitors and part-time residents. Expressions of support for our continuing a positive forward thrust in building plans and outreach were also shared.

After a few final questions and comments from those attending, the meeting was adjourned at 12:30 with a prayer by the rector.

**Joe Reardon**

**Barbara and I have attended St. Martha's since 2001, when we moved here permanently. We have four grown children and eight grandchildren, who spend a great deal of time here in the summer.**

**I have a PhD in chemistry from Notre Dame and spent 36 years in polymer research at the DuPont Company. Education has been an important part of our lives. Barbara was a high school math and physics teacher and I spent many years on School Boards and four years on the Delaware State Board of Education.**

**My involvement with St. Martha's includes this year being a member of the Vestry the Transition Team and the Stewardship Committee. Also, I participated in St. Martha's home repair effort, the Camp Arrowhead summer program and the Mardi Gras party for the past two years.**

**It would be a challenge and an opportunity to continue serving as a member of St. Martha's Vestry.**

## NANCY ROJEWSKI

I was born into the Episcopal Church in Philadelphia, Pennsylvania. After graduating from Drexel University with a BS degree in home economics and early childhood education, I married Hank Rojewski and moved to Frederick County, MD. We lived in the Frederick area for 38 years where I taught home economics in middle and high school for 10 years. I left teaching and for the next 20 years owned an Allstate insurance agency. We raised our four children at All Saint's Episcopal church where I was the first woman licensed Lay Eucharistic Minister and Lay Reader. I have been a vestry member, acolyte leader, adult Christian education coordinator and chairperson of the Pastoral Care Ministry team. I initiated a woman's study and support group for young mothers called The Sharing Group, served on several search committees and helped to start a contemporary worship service.

Hank and I have owned property in Bethany Beach since 1983 and moved here permanently in 2008. In May of 2008, we became full time members of Saint Martha's Episcopal Church. I have become involved in many of the Church activities: Lay Reader, Eucharistic Minister, usher, coffee hour coordinator and several other activities. I consider Saint Martha's Episcopal Church a true blessing in my life at Bethany Beach.

The vestry is a committee of elected parish members entrusted to administer the temporal affairs of the parish. To me this means being fiscally responsible for the time, talents, and money of this parish. I know with my experience in business and church activities, I will be an asset to Saint Martha's Episcopal Church during this important time in our church. I pray that I will continue to gain insight into how to help Saint Martha's grow in community, ministry and mission.

### **Biography for the Annual Meeting.**

Kristin, Madison and I believe the foundation for a strong family is a strong faith. Saint Martha's Episcopal Church has provided us the ability to grow in our faith. Our time with the church has been very rewarding and we have grown to think of Saint Martha's as our extended family. The church is facing several challenges over the next few years related to finances, membership, operations and the actual Church structure. I feel my contacts within the business community, my operations background in a seasonal community and my sincere desire to see the church prosper can have positive effect on the Vestry. I have a high energy level, a positive attitude and will do my best to serve the people of Saint Martha's.

Sincerely,

Tom Tipton

## Interim Rector's Report

Having only been here four months, this report is more a sharing of some immediate observations and hopes for your future rather than a reflection of this past year.

My first impression is that St. Martha's is a parish which prides itself on its welcoming atmosphere and on the variety of Outreach activity which happens year-round. These are two solid tiers which make this a truly Christian Church. Another observation is the variety of opportunity for ministry, devotion and edification here at St. Martha's. Many of you are not content to simply come to church on Sunday. You want to learn more about your faith, not only by praying and studying, but by doing. The result is seen in mentoring programs, active participation in helping those less fortunate, taking bible study to the prisoners, contributing not only money but time and talent to a variety of endeavors. This is faith in action and truly a blessed example for everyone.

Leaders are vital to the success of any organization. Without leadership, it is difficult to achieve unity. Without leadership, many good intentions go unfulfilled. Without variety of leadership, the possibility of stagnation and decline increases. The transition of leaders often produces much anxiety and concern, but also brings with it many new ideas and possibilities. St. Martha's has a healthy variety of leaders and a healthy policy of rotating leadership of all committees. And we all know that no organization can function with only leaders – just as it cannot function with only participants. St. Martha's is a place where many participate in all of the committees and activities of this church – Vestry, Altar Guild, Outreach, Long Range Planning, Endowment Committee, Finance committee, Choir and Sunday School. Again, this is faith in action and truly a blessed example for everyone.

The Search process in Episcopal Churches is usually a long but Grace-filled time for all involved. It is a time for celebrating accomplishments and planning for new challenges. It is a time to try new ways of doing old things and of being open to new experiences. We do not know what Liturgical style the new rector will bring with him or her. We do not know what their priorities will be for Outreach, Christian Education or Community involvement. But we can prepare ourselves by trying new and different things in this year of transition.

I am truly happy to be here at St. Martha's. I believe this next year will productively set the stage for your next Rector. I feel confident that all challenges which come our way will be met with faith, creativity and committed action by the people of St. Martha's. I believe this because in the short time that I have been here I have come to know that this is who you are.

“Glory to God, whose power, working in us, can do infinitely more than we can ask or imagine: Glory to Him from generation to generation in the Church, and in Christ Jesus for ever and ever. Amen.”

Respectfully submitted,  
The Rev. Dr. Mark B. Cyr

## Senior Warden's Report

November 2010

Change happens even in the best of times and when a rector leaves a parish change not only accelerates, its in your face. Change started in May when Bill Wickham announced his retirement and, just like that, the responsibilities of the Vestry multiplied.

With very able assistance from the diocese, the Vestry in short order selected Mark Cyr as St. Martha's interim rector and hosted a well attended retirement dinner for Bill where the congregation thanked him for his six years of service in leading St. Martha's from missionary status to recognition as a fully functioning parish. Not long afterwards St. Martha's bid farewell to Deacon Tom McCormick who devoted a dozen years to the life of the parish.

With Bill's departure, the duties of administering the parish fell more to the Vestry and it responded. It galvanized the finance committee and it followed the recommendations of that committee and the treasurer in reorganizing the church's accounts to give a clearer picture of the church's financial status.

The Vestry then created a Building and Grounds Committee to generally address ongoing maintenance of the facility and its surroundings but more particularly to immediately address the health concerns identified in the environmental study of the church building and its damp and dank crawl space. A claim for the water induced damages was settled with the church's insurance company for a shade less than \$65,000.

Meanwhile back in the change department, the Vestry appointed a Transition Team and charged it with the mandate to develop a profile for a new rector. The Transition Team has been meeting bi-weekly and is following closely the course recommended by Charles R. Wilson in his publication *Search, a manual for those called to guide a parish through the process leading to the election of a rector*. (And thanks to Jim Moore for referring this to the Vestry.) The Transition Team will soon be hosting town hall meetings in order to allow everyone in the congregation the opportunity to participate in the process.

Unfortunately the picture is not all rosy. The budget for 2011 will be less than it was for 2010. Although revenue from pledges and plate will be almost the same, the parish cannot rely on any revenue from the Lighthipe property as it has in the past. In 2010 the possibility of a sale of that property to PUMH came to a screeching halt when PUMH failed to find funding for the project and could not entice any investors to join it in completing the project. Anticipation of income from the sale of the property led to the use of some savings but the parish cannot continue to use savings (a limited resource) and must cut its spending. Thus the lower budget.

The environmental study cited above revealed multiple problems with the facility that demand attention. The Vestry must determine whether it is cost effective to repair,

remedy or rehab part of the church (rector's office, meeting room, school area) that may be torn down to make way for a new facility.

With all this activity it is not difficult to lose sight of why we congregate every week. In last year's Senior Warden Report I voiced my vision for a greater program of pastoral care. Coincidentally at its Retreat, the Vestry also identified pastoral care as an area in need of improvement. Why is this important? A passage from the book *The Power of Kindness* explains:

“The sense of belonging -- that is, the feeling that we are part of a whole greater than ourselves, with which we are physically, mentally, and spiritually involved -- is a necessary factor to our well-being.....Akin to the sense of belonging is the sense of support -- the confidence of receiving help by the community when in need...Research has found that support is extraordinarily important for physical and mental health. The greater number of friends upon whom we can count, and the better the quality of those relationships, the greater is our longevity and our health.”

That is why we are at St. Martha's -- to have that sense of belonging and support. Confident that we have a community to support us when the need arises, we can go forth into the world and serve others.

It has indeed been an honor to have served you this past year as your Senior Warden.

## Junior Warden's Report – Annual Meeting 2010

This has been a year providing many opportunities for growth and change, not only for the entire church, but also for the junior warden. During this time a new Grounds Committee was established under the leadership of Hank Rojewski to help beautify and maintain the church grounds. With members of the congregation helping out, the grounds have been cleaned up, bushes have been trimmed, and flowers have been planted. By handling this work "in house," the church has been able to eliminate some \$1,500 in landscaping costs.

In addition, a Building Committee has been organized under Don Boebel to coordinate needed repairs to the building and to address some of the pressing structural and environmental issues involving our facilities such as the moisture and mold issues.

With the assistance of several other church officials, we have resolved all previous problems with a company that had overprovided chemicals for snow removal so that this year the appropriate chemicals will be available to remove snow and make sure the sidewalks and steps are cleared and safe.

Thanks to parishioners who have noticed things that need to be repaired or improved, such as certain exterior lighting. Please continue to let me know if you feel there are any repairs or improvements around the church that need to be addressed.

Bob Davis

**PROPOSED BUDGET 2011**

| <b>Category Description</b>    | <b>Actual 2009</b> | <b>As of 10/31/10<br/>Actual 2010</b> | <b>Approved<br/>Budget 2010</b> | <b>Proposed<br/>Budget 2011</b> |
|--------------------------------|--------------------|---------------------------------------|---------------------------------|---------------------------------|
| <b>INCOME</b>                  |                    |                                       |                                 |                                 |
| Building Use                   | 5,155.00           | 3,579.08                              | 4,400.00                        | 4,400.00                        |
| Construction Project Escrow    | 10,000.00          | 5,000.00                              | 5,000.00                        | 10,000.00                       |
| Endowment Fund                 |                    |                                       |                                 |                                 |
| Income Distribution            | 764.52             | 994.43                                | 1,100.00                        | 23,000.00                       |
| Principal Distribution         | 20,000.00          | 15,000.00                             | 28,350.00                       | 0.00                            |
| Interest                       | 815.40             | 377.01                                | 0.00                            | 0.00                            |
| Fund Raisers                   |                    |                                       |                                 |                                 |
| Book Sales                     | 2,900.89           | 5,709.00                              | 4,000.00                        | 5,000.00                        |
| Golf Outing                    | 268.20             | 0.00                                  | 0.00                            | 1,000.00                        |
| Other                          |                    |                                       |                                 | 500.00                          |
| Plate Offering                 | 31,126.28          | 27,971.56                             | 41,000.00                       | 30,000.00                       |
| Pledge Offering                | 161,905.00         | 146,829.00                            | 175,000.00                      | 170,100.00                      |
| <b>TOTAL INCOME</b>            | <b>232,935.29</b>  | <b>205,460.08</b>                     | <b>258,850.00</b>               | <b>244,000.00</b>               |
|                                |                    |                                       |                                 |                                 |
| <b>EXPENSES</b>                |                    |                                       |                                 |                                 |
| Advertising                    | 1,294.56           | 361.55                                | 700.00                          | 500.00                          |
| Audit                          | 3,632.00           | 1,195.00                              | 2,500.00                        | 1,500.00                        |
| Awards & Gifts                 | 643.65             | 0.00                                  | 400.00                          | 0.00                            |
| Bishop's Discretionary Fund    | 0.00               | 400.00                                | 400.00                          | 400.00                          |
| Christian Education            | 212.30             | 340.00                                | 500.00                          | 400.00                          |
| Cleaning Services              | 6,675.00           | 5,575.00                              | 7,000.00                        | 7,000.00                        |
| Continuing Education - Clergy  | 0.00               | 239.15                                | 600.00                          | 600.00                          |
| Deacon                         | 600.00             | 1,375.40                              | 900.00                          | 0.00                            |
| Diocesan Pledge                | 23,001.00          | 18,333.30                             | 22,000.00                       | 22,000.00                       |
| Discretionary Fund             | 1,697.12           | 454.60                                | 600.00                          | 600.00                          |
| Furniture & Equipment          | 41.92              | 24.84                                 | 400.00                          | 2,250.00                        |
| Hospitality                    | 874.38             | 869.32                                | 700.00                          | 1,000.00                        |
| Insurance                      | 4,924.84           | 1,622.97                              | 4,000.00                        | 4,000.00                        |
| Liturgy & Worship              | 1,179.64           | 1,102.10                              | 1,600.00                        | 1,200.00                        |
| Loan Repayment & Interest      | 1,256.22           | 1,888.26                              | 6,000.00                        | 0.00                            |
| Long Range Capital Improvement |                    |                                       |                                 | 750.00                          |
| Maintenance                    | 5,349.29           | 1,536.42                              | 6,000.00                        | 5,000.00                        |
| Meetings & Conventions         | 250.00             | 235.00                                | 350.00                          | 350.00                          |
| Music Program                  | 6,696.70           | 3,430.49                              | 4,250.00                        | 3,500.00                        |
| Office                         | 10,145.89          | 1,362.72                              | 9,000.00                        | 8,000.00                        |
| Outreach Program               | 27,559.09          | 23,376.57                             | 23,250.00                       | 14,000.00                       |
| Pastoral Care                  | 252.68             | 35.00                                 | 300.00                          | 0.00                            |
| Payroll Taxes                  | 2,607.30           | 2,451.05                              | 2,350.00                        | 10,800.00                       |
| Salaries                       | 147,004.41         | 114,620.37                            | 151,450.00                      | 140,000.00                      |
| Selection Committee            | 0.00               | 0.00                                  | 0.00                            | 4,700.00                        |
| Stewardship                    | 384.30             | 282.39                                | 400.00                          | 250.00                          |
| Subscriptions                  | 728.80             | 31.50                                 | 200.00                          | 200.00                          |
| Travel                         | 1,910.22           | 1,350.05                              | 2,000.00                        | 2,000.00                        |
| Utilities                      | 10,316.03          | 10,415.31                             | 11,000.00                       | 13,000.00                       |
| <b>TOTAL EXPENSES</b>          | <b>259,237.34</b>  | <b>192,908.36</b>                     | <b>258,850.00</b>               | <b>244,000.00</b>               |

**St. Martha's Altar Guild  
2010 Annual Parish Meeting Report**

Chairperson: Lois Radcliffe

Purpose:

To prepare the altar for Sunday and special-occasion services.

To provide proper care of linens, vessels, pulpit hangings and candles used in worship services.

To provide assistance to the rector as needed.

Activities/Accomplishments:

Working in teams of two, our current members continue to be faithful to the responsibilities given them.


Linens and supplies continue to be purchased as needed.

All church flowers (special occasion and regular Sunday service) remain the responsibility of the Flower Guild.

Placing all Eucharistic needs on the credence table, rather than on the altar as before, created the immediate need for an expanded table. Jim Moore was able to provide a "drop top" extension.

Plans:

There continues to be a need for more Altar Guild members and all are welcome. With training and up-dated guidelines, all new members will be able to comfortably respond to the duties assigned to the dedicated men and women of St. Martha's Altar Guild.

  
\_\_\_\_\_  
Chairperson

EMERGENCY HOME REPAIR PROJECT  
2010 Annual Meeting Report

This is a project sponsored by St. Martha's OUTREACH committee. Our volunteers work with the First State Resource Conservation and Development Council, Inc. (RCD), a nonprofit organization in Dover, DE. It was initiated in 1991 and founded on the idea that neighbors would be willing to help fellow neighbors in need—much as the Amish do at a barn rising “frolic”. This grassroots project serves very low-income homeowners in Lower Sussex County by assisting with the elimination of housing conditions that present an immediate safety and/or health risk. This project is not intended to replace existing county home rehabilitation programs, but seeks to maintain the safety of the resident's living environment until these programs are able to complete more extensive work. We are always seeking additional St. Martha members to help with this project. No special skills are necessary, only a willingness to help people in need.

Bill Richardson  
Richard Jesneck  
Frank Bell

## **2010 Finance Committee Report for Annual Meeting**

The Finance Committee was formed in August 2010. Members include Jack Smith, Mark Hopkins, Bob Levy, Paul Stutts, Dianne Burlew, who is serving as Secretary, Phil Fleming, and Mary Perkins, who is serving as Chairperson. Initial work has focused on developing a 2011 budget. A draft was presented to the Vestry on October 17<sup>th</sup>. Other areas the Committee is addressing include consolidation of investment funds as appropriate; procedure for handling reimbursement for purchases by staff, committee heads, and others; review of the Manual of Business Methods of Church Affairs, the business manual used by the Diocese of Delaware to ensure that St. Martha's financial matters are managed appropriately; review of the treasurer position to streamline as much as possible; continue to separate restricted funds and operating funds; and procedures and background information critical to developing an annual budget including various Committee budgets.

Respectfully submitted by Mary Perkins, Chair

## **2010 - Greeters Report for the Annual Meeting**

**Name of Committee: Greeters**

**Name of Chairperson/Representative: Don Clarke**

### **Purposes or Goal of Committee/Ministry:**

Our purpose is to welcome guests attending services at St. Martha's and to welcome church members as well. We engage our guests in conversation in an effort to learn if they are new to the area, full-time or weekend residents, visiting friends or family, on vacation, or just passing through. We encourage guests to sign the guest register, make sure they are made to feel welcome at coffee hour, introduce them to others and answer their questions regarding St. Martha's. We also bring forth the elements for Communion and hand out the welcome gift bags to first time visitors at the conclusion of services.

### **Activities/Accomplishments of Last Year:**

- There are currently 25 greeters allowing us to have 2 greeters at the 10am service and 1 greeter at the 8am service throughout the year. During the winter months we lose a few greeters to Florida, however they return faithfully in the spring.
- A tri-fold brochure was developed in 2008 which lists the church leadership, various group meetings, volunteer opportunities and a place for comments. The brochure is placed in the weekly service folders as well as the "welcome gift bag".
- Welcome gift bags are given to each family and/or individual who is attending St. Martha's for the first time. This project was started in April 2008 and has been well received. We have had many positive comments from those receiving the bags.

**New Greeters:** We welcomed Noel & Joyce Tuck and Larry Weber as new Greeters this year.

**Plans/vision/goals for coming year:** The role of the Greeters group might be expanded to include follow up visitation(s) with new attendees/members of St. Martha's outside of the church. We might also consider establishing a role of contact with those who are in need of support and/or comfort during a difficult time, such as illness or loss. We would need to work closely with our Rector and the church office so that we are aware of those that have joined St. Martha's or are in need of personal support.

My sincerest thanks to all the Greeters who have faithfully appeared week after week at their appointed times and fulfilled their obligation so cheerfully:

Lorraine Carr, Kris Spinney, Carolyn Smith, Bill and Pat Rowe, Ruth and Harry Adams, Jere Wise, Paul and Johann Ross, Wincy Jackson, Carl and Susan Mantegna, Paul Stutts, Joanne and Bob Levy, Bob and Mary Davis, Patti Mason, Lynne Watson, Dana Schaefer, Noel and Joyce Tuck and Larry Weber.

Don Clarke

## 2010 INTERNATIONAL STUDENT ANNUAL REPORT

When asked to chair this new committee six years ago, I was hesitant to say the least, being new at St. Martha's and chairing a newly formed committee interacting with students from foreign countries. Several willing people responded to the call for members, and today we are a cohesive group that have accomplished much over the last several years welcoming these summer workers to our area, helping them feel comfortable in new surroundings and offering assistance upon their arrival.

Members of the International Student Committee are Martha Fields, Clem Edgar, Phil Fleming, George Jones, Dick Sprague, Fran Hasson, Jere Wise, Mary Thormeyer, Ann Scott, Father Wickham (retired) and our new interim pastor, Mark Cyr.

In the last two years, our jobs have become less involved in some aspects due to the formation of the Quiet Resorts International Student Committee headed by Bethany/Fenwick Chamber of Commerce. St. Martha's now assists them at meetings 2-3 months prior to the students arriving and helps out at Resort Quest's 3 student orientations held to inform them of safety on the roads and beaches, transportation between OC and Rehoboth beaches, getting around locally, hospitals, clinics, providing maps, conducting bike seminars, etc. Attending these community sponsored events is voluntary by St. Martha's.

St. Martha's has provided 8 gently used bikes this summer, and due to a housing shortage this year, we also found housing for a few students through real estate connections we made in past years.

Our June picnic was very well attended. We actually lost count of how many were there and had to make a grocery store run for more burgers. The outdoor games were very enthusiastic, especially soccer and bongo ball. The rain persisted for the August picnic but we were blessed with sunshine in late afternoon. This event was more social as the church grounds were too wet for games, but the wonderful food and conversation were enjoyed by all.

The addition of hosting Coffee Hour in June was a pleasurable experience for us. We provided the food and posted photos of the past events for all to enjoy and wanted to extend a special "thank you" to our congregation for supplying us with side dishes and desserts for both picnics every year. The students always appreciate our efforts and love the meal we provide for them.

With each year the enthusiasm from the students grows and repeat students feel very comfortable attending our events and relying on us for guidance. Several of us have had them in our homes and they accept most graciously and are happy to meet and converse with Americans. We, in turn, learn more about their countries, education systems, their home lifestyles and in many cases make permanent friends. It is very gratifying to interact with them and they are extremely appreciative of any help.

If anyone is interested in joining our committee next spring, please call Mary Wuslich at 539-6701. We meet approximately once a month from April to Sept., with Sept being the wrap-up meeting for the year. New ideas and new members are most welcome.

CHAIRMAN,

Mary Wuslich

**Long Range Planning Committee  
SUMMARY FOR ANNUAL MEETING  
21 November 2010**

**Committee Membership**

The Long Range Planning Committee (LRP) reconvened in October 2010 after a summer hiatus, addition of several new members, and change in leadership. Tom McCormick, Jack Smith and former chair Dick Sprague left the committee which, in October, moved to the 'terms of service' model first adopted by the Outreach Committee to provide structure and an opportunity for others to serve. Eventually all terms will be three years. In the meantime, the 11 committee members will serve the following terms:

- 3 years Don Boebel, Claude Tew, Pam Wenninger
- 2 years Bob Davis, Ken Hooker, George Jones, Kristin Tipton
- 1 year Hal Barber, Mimi Dupont (new chair), Phil Fleming, Jeff Jackson

**Lighthipe Property**

At its October meeting, the committee briefly reviewed the Lighthipe property history and efforts to arrange for its development in a way that would honor the original gift. These efforts included: first, diocesan exploration of forming a school; and second, plans for developing a continuing care retirement community (CCRC). Senior Warden John Robbert verified that the sales contract with Peninsula United Methodist Homes (PUMH), which was going to develop a CCRC until lack of financing stopped the project, was void. PUMH's new parent company has been contacted for the project development materials that legally belong to St. Martha's.

The committee then discussed next steps regarding the property. No support was expressed for another effort to develop a specific project, like the PUMH project. Consensus was that it is time to sell the property outright, provided the diocese approves the sale.

This raised the question of how the diocese would handle the proceeds of any sale: whether St. Martha's would receive the full amount or whether the diocese would invest the proceeds and St. Martha's would receive interest on the principal only. John Robbert said he would get the answer to this question and let the committee know.

John also said an attorney for a local developer had contacted him and said his client is still interested in the property. John said early this month he believes an offer will be forthcoming. The most recent appraisal valued the property at \$2.75 million. In addition, Mike Nally is preparing to develop the adjacent property fronting on Muddy Neck Road. This development has been on hold. Earlier this year, Hal Barber developed a list of information to be gathered prior to any sale of the property.

Mimi Dupont said she would contact Dave Moore of Milford Housing Development Corporation, a nonprofit builder of affordable homes who had visited the LRP committee in June to discuss the property, to see if MHDC is interested in purchasing the property. She said she would convey the committee's consensus that St. Martha's

does not want to hold the property while it is developed, but wishes to sell the property at this point.

**Bethany Beach property**

John Robbert told the LRP committee at its October meeting that the Vestry soon would be appointing a Buildings and Grounds committee to deal with issues involving the Bethany Beach property. He said that St. Martha's would not be pursuing the major renovation and addition to the church building designed by an architect in anticipation of the Lighthipe property sale to PUMH and, therefore, the LRP committee's responsibilities would no longer include the Bethany property.

In the meantime, Mimi Dupont has met with the Sussex Conservation District and obtained an extension of the approved stormwater management plan for the Bethany property to November 2013. The plan was prepared by LandDesign Inc. for the building expansion and would have expired in November 2011. Stricter regulations go into effect January 1, 2011. The extension would allow St. Martha's to go forward with the building expansion under the approved plan provided construction begins before the expiration date, but does not commit us to anything.

Mimi S. Dupont  
LRP Committee Chair

## 2010 ANNUAL PARISH MEETING REPORT

**Name of Committee/Ministry:** Office Staff

**Name of Chairperson:** Lynne Watson

**Purpose or Goal of Committee/Ministry:**

- Assist the Interim Parish Rector as necessary.
- Serve those who contact the church office by phone, email or in person, making referrals to the appropriate Vestry members, and/or appropriate persons.
- Maintain all files and retrieve information promptly on request.
- Pick up, sort and distribute mail three times a week.
- Check answering machine daily and direct messages to appropriate persons.
- Create, organize, edit, & disseminate monthly Newsletter and calendar to parishioners.
- Record approved use of building and maintain master calendar.
- Produce all bulletins correctly, including order of service, as approved by the Interim Rector and Liturgy Committee.
- Photocopy all materials for Interim Rector, Wardens, and Vestry.
- Review and distribute the schedule for Lay Readers, Servers, Acolytes, Greeters, Ushers & Altar Guild.
- Prepare and complete transfer forms for new members and current members moving away.
- Contact Altar Guild with pertinent information regarding upcoming baptisms. Fill out Certificate of Baptism for parents and Godparents.
- Prepare and distribute Easter and Christmas letters to the various visitors requesting a donation for St. Martha's.
- Screen potential candidate(s) for marriage and contact Altar Guild with pertinent information.
- Process correspondence as required by Interim Rector and Wardens.
- Monitor use of Xerox machine.

**Activities/Accomplishments of Last Year:**

- Assisted the Parish Rector with files, correspondence, newsletters and any other pertinent information.

- Acquired a couple of new weekly volunteers to assist with inserting necessary documents for the Sunday folders.
- Continued to maintain a good working relationship with the dedicated office volunteers.
- Updated and still organizing all church parishioner records.
- Ordered & purchased all office supplies and forms as necessary.
- Monthly Newsletter and calendar are posted on the church website for all parishioners who have computer availability.
- Updated church register with all pertinent information for new parishioners, transfers, confirmations, and baptisms.
- Prepared weekly announcements and any necessary inserts to be included in the bulletin.
- Updated St. Martha's membership list addresses for Episcopal Life Newspaper.
- Submitted on line the yearly Parochial Report.

**Plans for the Coming Year(s):**

- Maintain an orderly operation of the church office.
- Review and update all mailing and membership list once a month.
- Continue to assist the Interim Rector and Vestry members.
- Continue updating church register with all pertinent information for new parishioners, transfers, confirmations, and baptisms.

Lynne H. Watson

## **2010 MUSIC PROGRAM ANNUAL REPORT**

### **PURPOSE:**

Use the ministry of music to enhance the worship service  
Use the ministry of music to publicize St. Martha's presence in community  
To minister to the people involved in the choirs

### **ACCOMPLISHMENTS OF THE PAST YEAR:**

Continued to build a repertoire of choir music for unison, two-part, three-part and four-part singing with the emphasis on four-part singing.

Added a new soprano to the Chancel choir. We now have 32 people active in the music ministry.

Continued summer Hymn Sing and Smorgasbord Concert as another method of advertising St. Martha's presence in the community.

### **THE CHOIRS:**

New music was purchased for the Chancel Choir.

The Chancel Choir continues to improve and provides music for worship at the 10am service in all months but January. Most choirs take a vacation in the summer but our choir continues to lead the service in the summer months in spite of visiting friends and relatives and other commitments. We all turn into 'bed and breakfast' inns in the summer and I appreciate their continued faithfulness.

A Bell quartet performed for the ECW luncheon in December and we have been asked to provide the music again this year. We also performed for the DE State Federation of Women at their annual meeting in Dover.

On a personal note, I again attended the Sewanee Music Conference in Tennessee. It is a workshop designed for choir directors/organists and professional musicians. It was a great experience for me. The seminars were great and I was able to recharge my musical batteries. I learn something new each year. It has been very helpful with the music program here. I plan to attend again next year.

### **PLANS FOR THE COMING YEAR:**

Continue to expand the repertoire of choir and hand bell music

Continue with one Hymn Sing in the summer

Continue with the Smorgasbord Concert in the summer

Continue to seek opportunities for both choirs to perform in the community

Continue to work on techniques in bell ringing

**VISIONS:**

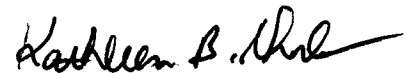
Visions are kind of on hold this year. I continue to hope for a full equipped music room and a choir and organ area that does not have a 'traffic lane' to the back of the church.

**THANKS:**

I am grateful for the support of the congregation during the past 11 years both to the music ministry and the parish musician. It is wonderful to have achieved both our initial goals and hope that we can move forward to realizing new ones. The music ministry is in excellent health.

My personal thanks to all the members of the Chancel and Hand Bell Choirs for their dedication to the music ministry at St. Martha's. They have gone the extra mile again this year with the extra music program in the summer.

It was a true joy to serve with Bill Wickham. I am having fun working with Mark and I look forward to working with the new rector.



**Kathleen B Rhodes  
Parish Musician**

## Outreach Committee Report 2010

Co-chairs: Mary Thormeyer and Dennis Rhodes  
Treasurer: Frank Bell

The Outreach Committee has experienced a year of change. First of all, the Committee changed its membership's terms of service. Starting in June of 2010 membership on the Outreach Committee has been limited to terms of three years. Each September the Committee will begin a new year with three newly installed members. These "classes" of members will serve for three years. Thus, the Committee seeks to renew itself and insure that qualified, interested members of the congregation have an opportunity to serve. Each spring the Committee will advertise the opening of three positions. A nominating sub-committee will choose incoming members, based on ability to serve and attend the Committee meetings faithfully.

The next change confronted by the Outreach Committee has been the erosion of its financial base. This problem is a church-wide concern, and all organizations within St. Martha's have had to cope with it. Until 2010 our funds have come from four restricted sources, two of which stemmed from the Lighthipe bequest. However, the withdrawal of Methodist Homes from the purchase of the Lighthipe land meant that anticipated funds from this transaction have effectively dried up. In addition, the investments from the Lighthipe monetary bequest are no longer earning interest at their previous rate, thus shrinking income from its interest.

One source of income, the Summer Booksales, has continued to be fruitful, and the Committee wishes to thank all of the hard-working individuals who made this effort successful. The final source of income, the Golf Outing, was, unfortunately rained out; and it is unlikely to provide a large donation this year. This fund-raising effort was crippled, not by a lack of hard work and dedication on the part of its participants, but by an uncooperative Mother Nature.

As the Committee has seen its income diminish, it is aware of steady or increasing need in the World, the United States and in our own Sussex County. It will be the task of the Committee in the coming months to make many difficult decisions. It will have to balance need against resources and try to find new or more fruitful sources of funding. Of course, any members of the congregation who feel that our Committee's efforts merit increased support will receive our thanks and the thanks of many people in the areas we have supported.

Apart from the cash donations provided by the Committee, St. Martha's congregation has contributed support in the form of back packs, Thanksgiving meals and Christmas presents for the children of the Hickory Tree After-school Program. In addition, there are Christmas presents for the children of inmates of the Sussex County Corrections Institution.

Another Outreach effort that supports the children of Sussex County has been the Summer Camp program. This year more elementary school-aged children attended Camp Arrowhead than ever. We were fortunate to receive supplemental aid from St. Anne's R. C. Church and from a donor in northern Delaware. With this aid, no child was denied the opportunity to enjoy a camping experience. Since this activity requires cash support, its future will depend on increased giving.

All in all, St. Martha's is a generous congregation. Many of our members have been attracted to join us because of our history of outreach. The Outreach Committee has affirmed its commitment to continue its support of charitable needs in the World, the United States and Sussex County.

Submitted by the Committee co-chairs and treasurer.

## **2010 Pastoral Care Transportation Team Annual Report**

Pastoral Care Transportation Team or **PCTT**, an outreach project, was reactivated in June 2010 under the leadership of Carolyn Smith and Dennis Rhodes.

A group of 15 volunteers provide transportation for members of our parish family who are in need of a ride to medical or other appointments. To date we have answered over 15 requests.

Carolyn Smith

## 2010 Annual Meeting Tellers Report

Over the past year a group of dedicated individuals has gathered in teams of two after the 10:00 am service to record the source, count the amount, and make up the deposit for the cash that has been donated to St. Martha's each week. Mary Perkins oversees the Teller scheduling, updates the procedures, and every Sunday enters each of the check contributions along with the cash summaries compiled by the Tellers into a computer program. This financial information in the Membership Plus computer program provides the basis for annual statements to donors at the end of the year. Mary assumed the oversight of this group in January 2010. Her tenure will run through December 31, 2011.

A heartfelt 'THANK YOU' is extended to the following for their time and professionalism in completing this important task for St. Martha's: Jim Moore, Tom Tipton, George Jones, Carl Mantegna, Jere Wise, Dick Sprague, Don Clarke, Hank Rojewski, Frank Bell, Charles Tylander, Joanne Levy, Barbara Harris, Nancy Gallons, Ken Marta, Fran Marta, Sue Mantegna, John Robbert, Michael Schaefer, Noel Tuck, Jack Smith, Don Boebel, Carol Boebel, Bill Richardson, Patty Reichert, Josie Kingsley, Harry Burlew.

A special thanks goes to Kenneth Hooker, who stamps and alphabetizes the checks every week!

## 2010 TRANSITION TEAM ANNUAL REPORT

September 22, 2010 was the Transition Team's first meeting. We plan to allow ourselves as much time as needed to satisfactorily complete our work by not maintaining a strict timeline.

The Vestry mandate for the Team is four-fold. We are to develop an updated community profile of St. Martha's, a parish profile, and a position description. These profiles, and position description will be the foundation which the Search Committee will use in assessing possible candidates.

Lastly, at this opportune time, we are also going to develop a vision of what we would like for St. Martha's to look like in the future. All parishioners will have the opportunity to participate in this facet in the next months. Jane Robbert has volunteered to serve as the team's strategic planning consultant throughout the visioning process. As time goes on, with your help, we will refine this vision.

The members of our Transition Team are: Deborah Kerchner (Chair), Mary Lou Dogoloff, Mimi Dupont, Joe Reardon, and Noel Tuck. Also available to us for consultation are: Mark Cyr (Interim Rector), Bobbie Quillen (Diocesan Consultant), Jen Mason (Diocesan Writer), Jane Robbert (Consultant on Strategic Planning), and John Robbert (Senior Warden).

## 2010 Worship Committee Annual Report

The Worship Committee of St. Martha's consists of the Music Director-Kathy Rhodes, the Altar Guild Chair-Lois Radcliffe, Coordinator of the Readers, Servers and Acolytes-Nancy Rojewski, Coordinator of the Greeters-Don Clarke, **Coordinator of the Ushers (position currently vacant)**, the group's Chairperson-Harry Adams and the Interim Rector- Rev. Mark Cyr. The committee meets quarterly to coordinate their roles, share concerns and maintain communication among the ministries that support the Worship services.

This past year the committee adopted a new Statement of Purpose to align itself more closely to the overall mission of the church. The statement is as follows:

*"Worship Committee meetings attempt to allow for positive dialogue among the ministries associated with the worship services throughout the year. Members of the committee share specific needs of their group, offer suggestions to enhance the services themselves and provide support and direction to their group participants. Concerns are reviewed with the rector in an effort to meet the spiritual needs of all who choose to worship at St. Martha's."*

We also, with the aid and guidance of the Rector and Interim Rector, are involved in the further training of the individuals who aid the Priest during the Services. Earlier this Fall, members of the committee revised the Communion Assistants' Guide to accommodate Rev. Cyr's preferences for conducting the Worship Service and serving Communion. Finally, we present recommendations for changes or proposed improvements in the Services.

Harry Adams

# Income vs. Expenses - YTD

1/1/2010 through 10/18/2010

10/18/2010

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| Category Description           | 1/1/2010-<br>1/31/2010 | 2/1/2010-<br>2/28/2010 | 3/1/2010-<br>3/31/2010 | 4/1/2010-<br>4/30/2010 |
|--------------------------------|------------------------|------------------------|------------------------|------------------------|
| <b>INCOME</b>                  |                        |                        |                        |                        |
| Adjustment                     | -27.00                 | 0.00                   | 0.00                   | 0.00                   |
| Bldg. Fund                     | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Building Use Income            | 745.00                 | 30.00                  | 553.08                 | 255.00                 |
| Capital                        | 135.00                 | 150.00                 | 25.00                  | 125.00                 |
| Childrens Program              | 0.00                   | 0.00                   | 30.00                  | 0.00                   |
| Christmas-Easter               | 175.00                 | 0.00                   | 0.00                   | 0.00                   |
| Discretionary Fund             | 20.00                  | 0.00                   | 0.00                   | 0.00                   |
| ECW Income                     | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Endowment Committee Long Range | -300.00                | 5,000.00               | 0.00                   | 0.00                   |
| Flexible Savings Account       | -66.61                 | 276.90                 | 450.00                 | 111.60                 |
| Flower Fund                    | 180.00                 | 165.00                 | 455.00                 | 20.00                  |
| Forward Day By Day             | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Fund Raiser                    | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Fund Raiser;Book Sale          | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Holiday Offering               | 0.00                   | 0.00                   | 0.00                   | 552.50                 |
| Interest Inc                   | 27.60                  | 235.60                 | -5.40                  | 45.40                  |
| Long Range Comm. Income        | 0.00                   | 150.00                 | 0.00                   | 0.00                   |
| Master A Fund                  | 254.84                 | 0.00                   | 0.00                   | 246.53                 |
| Memorial Donation              | 590.00                 | 400.00                 | 100.00                 | 30.00                  |
| Music Program Income           | 25.00                  | 575.00                 | 0.00                   | 516.20                 |
| Organ Fund                     | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Outreach Programs Income       | 0.00                   | 10,300.00              | 380.00                 | 20.00                  |
| Parish Life                    | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Plate Income                   | 1,195.25               | 932.65                 | 1,102.50               | 4,235.87               |
| Pledge Income                  | 19,104.00              | 23,568.00              | 8,440.00               | 13,484.00              |
| Prepaid Next Year Pledge       | -2,800.00              | 0.00                   | 0.00                   | 0.00                   |
| Reserve Funds                  | 945.83                 | 945.83                 | 945.83                 | 0.00                   |
| Sabbatical Fund                | 37.50                  | 37.50                  | 37.50                  | 37.50                  |
| United Thank Offering          | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| William H. Wickham Dinner      | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| William Wickham Gift           | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Work Camp                      | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| FROM Edward Jones              | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| <b>TOTAL INCOME</b>            | <b>20,241.41</b>       | <b>42,766.48</b>       | <b>12,513.51</b>       | <b>19,679.60</b>       |
| <b>EXPENSES</b>                |                        |                        |                        |                        |
| Uncategorized                  | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Ads                            | 9.00                   | 39.00                  | 39.00                  | 39.00                  |
| Audits                         | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Bank Charge                    | 0.00                   | 6.00                   | 0.00                   | 0.00                   |
| Bishop's Discretionary Fund    | 400.00                 | 0.00                   | 0.00                   | 0.00                   |
| Bldg. Fund Expense             | 0.00                   | 0.00                   | 0.00                   | 200.00                 |
| Christian Education            | 0.00                   | 0.00                   | 0.00                   | 61.49                  |
| Cleaning Expense               | 1,175.00               | 0.00                   | 550.00                 | 550.00                 |
| Continuing Education           | 0.00                   | 239.15                 | 0.00                   | 0.00                   |
| Deacon                         | 0.00                   | 0.00                   | 0.00                   | 975.40                 |
| Diocesan Pledge                | 1,833.33               | 0.00                   | 0.00                   | 5,499.99               |
| Discretionary Fund Usage       | 300.00                 | 129.60                 | 25.00                  | 0.00                   |
| Dues and Subscriptions         | 0.00                   | 0.00                   | 0.00                   | 0.00                   |

# Income vs. Expenses - YTD

1/1/2010 through 10/18/2010

10/18/2010

Page 2

| Category Description                  | 1/1/2010-<br>1/31/2010 | 2/1/2010-<br>2/28/2010 | 3/1/2010-<br>3/31/2010 | 4/1/2010-<br>4/30/2010 |
|---------------------------------------|------------------------|------------------------|------------------------|------------------------|
| ECW Expense                           | 0.00                   | 100.00                 | 0.00                   | 0.00                   |
| Endowment Committee Expense           | 750.00                 | 930.30                 | 1,115.50               | 300.00                 |
| Episcopal Relief and Development Fund | -1,185.00              | -780.00                | 0.00                   | 1,965.00               |
| Flowers Expense                       | 922.00                 | 1,042.00               | 60.00                  | 130.00                 |
| Furniture & Equipment                 | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Gifts                                 | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Hospitality                           | 0.00                   | 0.00                   | 56.23                  | 276.88                 |
| Insurance Expense                     | 0.00                   | 488.00                 | 0.00                   | -324.00                |
| Interest Exp                          | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Liturgy and Worship                   | 0.00                   | 33.64                  | 0.00                   | 243.85                 |
| Loan Payment & Interest               | 1,205.66               | 386.49                 | 0.00                   | 1,250.01               |
| Long Range Expenses                   | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Maintenance                           | 237.00                 | 28.91                  | 797.00                 | 462.42                 |
| Meetings & Conventions                | 35.00                  | 200.00                 | 0.00                   | 0.00                   |
| Misc                                  | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Music Fund Expense                    | 0.00                   | -25.00                 | 537.25                 | 466.20                 |
| Office                                | 649.16                 | 419.17                 | 500.42                 | 655.83                 |
| Outreach Ministries                   | 2,046.60               | 6,450.00               | 1,055.43               | 1,890.00               |
| Parish Life Expense                   | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Pastoral Care                         | 0.00                   | 0.00                   | 35.00                  | 0.00                   |
| Payroll Expense                       | 0.00                   | 25.00                  | 12.99                  | 12.99                  |
| Payroll Taxes                         | 207.35                 | 0.00                   | 119.08                 | 471.72                 |
| Property Tax                          | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Sabbatical Reserve                    | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Salaries                              | 9,874.89               | 16,987.14              | 9,905.09               | 14,212.66              |
| Snow Removal                          | 0.00                   | 0.00                   | 40.00                  | 0.00                   |
| Stewardship                           | 0.00                   | 0.00                   | 133.24                 | 0.00                   |
| Subscriptions                         | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Travel                                | 119.70                 | 404.50                 | 131.50                 | 241.50                 |
| Utilities                             | 1,017.48               | 1,404.05               | 1,298.88               | 760.72                 |
| UTO                                   | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| <b>TOTAL EXPENSES</b>                 | <b>19,597.17</b>       | <b>28,507.95</b>       | <b>16,411.61</b>       | <b>30,341.66</b>       |
| <b>OVERALL TOTAL</b>                  | <b>644.24</b>          | <b>14,258.53</b>       | <b>-3,898.10</b>       | <b>-10,662.06</b>      |

# Income vs. Expenses - YTD

1/1/2010 through 10/18/2010

10/18/2010

Page 3

| Category Description           | 5/1/2010-<br>5/31/2010 | 6/1/2010-<br>6/30/2010 | 7/1/2010-<br>7/31/2010 | 8/1/2010-<br>8/31/2010 |
|--------------------------------|------------------------|------------------------|------------------------|------------------------|
| <b>INCOME</b>                  |                        |                        |                        |                        |
| Adjustment                     | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Bldg. Fund                     | 300.00                 | 300.00                 | 450.00                 | 150.00                 |
| Building Use Income            | 176.00                 | 275.00                 | 690.00                 | 400.00                 |
| Capital                        | 100.00                 | 100.00                 | 100.00                 | 21,032.41              |
| Childrens Program              | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Christmas-Easter               | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Discretionary Fund             | -235.00                | 0.00                   | 0.00                   | 0.00                   |
| ECW Income                     | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Endowment Committee Long Range | 8,840.44               | 0.00                   | 0.00                   | 0.00                   |
| Flexible Savings Account       | -1,040.68              | 450.00                 | -463.20                | 450.00                 |
| Flower Fund                    | 90.00                  | 85.00                  | 65.00                  | 120.00                 |
| Forward Day By Day             | 0.00                   | 0.00                   | 0.00                   | 101.28                 |
| Fund Raiser                    | 1,254.00               | 0.00                   | 1,669.50               | 900.00                 |
| Fund Raiser;Book Sale          | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Holiday Offering               | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Interest Inc                   | 73.40                  | 0.00                   | 0.41                   | 0.00                   |
| Long Range Comm. Income        | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Master A Fund                  | 0.00                   | 0.00                   | 246.53                 | 0.00                   |
| Memorial Donation              | 1,000.00               | 0.00                   | 0.00                   | 100.00                 |
| Music Program Income           | 237.60                 | 25.00                  | 573.00                 | 25.00                  |
| Organ Fund                     | 862.40                 | 0.00                   | 0.00                   | 0.00                   |
| Outreach Programs Income       | 5,057.00               | 185.92                 | 408.00                 | 223.00                 |
| Parish Life                    | 44.00                  | 462.00                 | 0.00                   | 4,118.00               |
| Plate Income                   | 2,548.50               | 1,961.00               | 5,106.25               | 5,571.54               |
| Pledge Income                  | 17,116.00              | 14,266.00              | 11,480.00              | 14,980.00              |
| Prepaid Next Year Pledge       | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Reserve Funds                  | 945.83                 | 945.83                 | 945.83                 | 1,891.66               |
| Sabbatical Fund                | 37.50                  | 37.50                  | 37.50                  | 37.50                  |
| United Thank Offering          | 60.00                  | 0.00                   | 0.00                   | 0.00                   |
| William H. Wickham Dinner      | 0.00                   | 0.00                   | 122.24                 | -122.24                |
| William Wickham Gift           | 0.00                   | 345.00                 | -191.00                | -154.00                |
| Work Camp                      | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| FROM Edward Jones              | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| <b>TOTAL INCOME</b>            | <b>37,466.99</b>       | <b>19,438.25</b>       | <b>21,240.06</b>       | <b>49,824.15</b>       |

## EXPENSES

|                             |          |          |          |           |
|-----------------------------|----------|----------|----------|-----------|
| Uncategorized               | 0.00     | 0.00     | 0.00     | 21,007.41 |
| Ads                         | 78.00    | 0.00     | 78.50    | 0.00      |
| Audits                      | 0.00     | 0.00     | 0.00     | 0.00      |
| Bank Charge                 | 0.00     | 0.00     | 0.00     | 60.11     |
| Bishop's Discretionary Fund | 0.00     | 0.00     | 0.00     | 0.00      |
| Bldg. Fund Expense          | 0.00     | 200.00   | 0.00     | 0.00      |
| Christian Education         | 235.00   | 0.00     | 201.70   | 0.00      |
| Cleaning Expense            | 550.00   | 550.00   | 550.00   | 550.00    |
| Continuing Education        | 0.00     | 0.00     | 0.00     | 0.00      |
| Deacon                      | 0.00     | 0.00     | 0.00     | 400.00    |
| Diocesan Pledge             | 1,833.33 | 1,833.33 | 1,833.33 | 1,833.33  |
| Discretionary Fund Usage    | 0.00     | 0.00     | 0.00     | 0.00      |
| Dues and Subscriptions      | 0.00     | 65.00    | 0.00     | 0.00      |

# Income vs. Expenses - YTD

1/1/2010 through 10/18/2010

10/18/2010

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| Category Description                  | 5/1/2010-<br>5/31/2010 | 6/1/2010-<br>6/30/2010 | 7/1/2010-<br>7/31/2010 | 8/1/2010-<br>8/31/2010 |
|---------------------------------------|------------------------|------------------------|------------------------|------------------------|
| ECW Expense                           | 0.00                   | 100.00                 | 0.00                   | 0.00                   |
| Endowment Committee Expense           | 0.00                   | 2,000.00               | 0.00                   | 0.00                   |
| Episcopal Relief and Development Fund | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Flowers Expense                       | 622.00                 | 150.00                 | 240.00                 | 0.00                   |
| Furniture & Equipment                 | 0.00                   | 0.00                   | 0.00                   | 24.84                  |
| Gifts                                 | 0.00                   | 0.00                   | 0.00                   | 56.53                  |
| Hospitality                           | 263.23                 | 41.15                  | 0.00                   | 0.00                   |
| Insurance Expense                     | 0.00                   | 0.00                   | 886.95                 | 0.00                   |
| Interest Exp                          | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Liturgy and Worship                   | 17.74                  | 70.00                  | 107.89                 | 412.45                 |
| Loan Payment & Interest               | 416.67                 | 416.67                 | 416.67                 | 1,129.45               |
| Long Range Expenses                   | 0.00                   | 750.00                 | 3,495.00               | 0.00                   |
| Maintenance                           | 0.00                   | 870.00                 | 1,125.66               | 0.00                   |
| Meetings & Conventions                | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Misc                                  | -67.17                 | 0.00                   | 0.00                   | 0.00                   |
| Music Fund Expense                    | 112.79                 | 33.44                  | 1,001.00               | 1,080.30               |
| Office                                | 953.50                 | 324.02                 | 342.00                 | 567.22                 |
| Outreach Ministries                   | 5,980.56               | 2,652.62               | 97.63                  | 66.81                  |
| Parish Life Expense                   | 0.00                   | 84.48                  | 0.00                   | 2,188.93               |
| Pastoral Care                         | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Payroll Expense                       | 28.00                  | 28.00                  | 0.00                   | 56.00                  |
| Payroll Taxes                         | 183.63                 | 245.19                 | 183.63                 | 358.58                 |
| Property Tax                          | 0.00                   | 0.00                   | 28.37                  | 2.20                   |
| Sabbatical Reserve                    | 0.00                   | 0.00                   | 0.00                   | 4,075.20               |
| Salaries                              | 9,724.82               | 13,353.55              | 12,397.36              | 10,023.99              |
| Snow Removal                          | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Stewardship                           | 0.00                   | 0.00                   | 0.00                   | 0.00                   |
| Subscriptions                         | 0.00                   | 31.50                  | 0.00                   | 0.00                   |
| Travel                                | 46.20                  | 75.35                  | 30.80                  | 0.00                   |
| Utilities                             | 1,330.78               | 713.19                 | 919.97                 | 1,196.13               |
| UTO                                   | -444.00                | 574.00                 | 0.00                   | 0.00                   |
| <b>TOTAL EXPENSES</b>                 | <b>21,865.08</b>       | <b>25,161.49</b>       | <b>23,936.46</b>       | <b>45,089.48</b>       |
| <b>OVERALL TOTAL</b>                  | <b>15,601.91</b>       | <b>-5,723.24</b>       | <b>-2,696.40</b>       | <b>4,734.67</b>        |

# Income vs. Expenses - YTD

1/1/2010 through 10/18/2010

10/18/2010

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| Category Description           | 9/1/2010-<br>9/30/2010 | 10/1/2010-<br>10/18/2010 | OVERALL<br>TOTAL  |
|--------------------------------|------------------------|--------------------------|-------------------|
| <b>INCOME</b>                  |                        |                          |                   |
| Adjustment                     | 0.00                   | 0.00                     | -27.00            |
| Bldg. Fund                     | 150.00                 | 150.00                   | 1,500.00          |
| Building Use Income            | 225.00                 | 0.00                     | 3,349.08          |
| Capital                        | -28,002.46             | 0.00                     | -6,235.05         |
| Childrens Program              | 0.00                   | 0.00                     | 30.00             |
| Christmas-Easter               | 0.00                   | 0.00                     | 175.00            |
| Discretionary Fund             | 0.00                   | 0.00                     | -215.00           |
| ECW Income                     | 506.95                 | 0.00                     | 506.95            |
| Endowment Committee Long Range | 0.00                   | 0.00                     | 13,540.44         |
| Flexible Savings Account       | -283.82                | 0.00                     | -115.81           |
| Flower Fund                    | 90.00                  | 0.00                     | 1,270.00          |
| Forward Day By Day             | 0.00                   | 0.00                     | 101.28            |
| Fund Raiser                    | -2,759.50              | 0.00                     | 1,064.00          |
| Fund Raiser;Book Sale          | 0.00                   | 868.50                   | 868.50            |
| Holiday Offering               | 0.00                   | 0.00                     | 552.50            |
| Interest Inc                   | 0.00                   | 0.00                     | 377.01            |
| Long Range Comm. Income        | 0.00                   | 0.00                     | 150.00            |
| Master A Fund                  | 0.00                   | 246.53                   | 994.43            |
| Memorial Donation              | 50.00                  | 0.00                     | 2,270.00          |
| Music Program Income           | 1,950.00               | 20.00                    | 3,946.80          |
| Organ Fund                     | 0.00                   | 0.00                     | 862.40            |
| Outreach Programs Income       | 2,925.00               | 69.00                    | 19,567.92         |
| Parish Life                    | 0.00                   | 50.00                    | 4,674.00          |
| Plate Income                   | 3,310.00               | 1,010.00                 | 26,973.56         |
| Pledge Income                  | 11,304.00              | 6,616.00                 | 140,358.00        |
| Prepaid Next Year Pledge       | 0.00                   | 0.00                     | -2,800.00         |
| Reserve Funds                  | 0.00                   | 0.00                     | 7,566.64          |
| Sabbatical Fund                | 37.50                  | 37.50                    | 375.00            |
| United Thank Offering          | 0.00                   | 0.00                     | 60.00             |
| William H. Wickham Dinner      | 0.00                   | 0.00                     | 0.00              |
| William Wickham Gift           | 0.00                   | 0.00                     | 0.00              |
| Work Camp                      | 0.00                   | 659.93                   | 659.93            |
| FROM Edward Jones              | 0.00                   | 25,000.00                | 25,000.00         |
| <b>TOTAL INCOME</b>            | <b>-10,497.33</b>      | <b>34,727.46</b>         | <b>247,400.58</b> |

## EXPENSES

|                             |          |          |           |
|-----------------------------|----------|----------|-----------|
| Uncategorized               | 0.00     | 0.00     | 21,007.41 |
| Ads                         | 39.50    | 39.50    | 361.50    |
| Audits                      | 0.00     | 1,195.00 | 1,195.00  |
| Bank Charge                 | 52.09    | 0.00     | 118.20    |
| Bishop's Discretionary Fund | 0.00     | 0.00     | 400.00    |
| Bldg. Fund Expense          | 0.00     | 0.00     | 400.00    |
| Christian Education         | 0.00     | 0.00     | 498.19    |
| Cleaning Expense            | 550.00   | 550.00   | 5,575.00  |
| Continuing Education        | 0.00     | 0.00     | 239.15    |
| Deacon                      | 0.00     | 0.00     | 1,375.40  |
| Diocesan Pledge             | 1,833.33 | 1,833.33 | 18,333.30 |
| Discretionary Fund Usage    | 0.00     | 0.00     | 454.60    |
| Dues and Subscriptions      | 0.00     | 0.00     | 65.00     |

# Income vs. Expenses - YTD

1/1/2010 through 10/18/2010

10/18/2010

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| Category Description                  | 9/1/2010-<br>9/30/2010 | 10/1/2010-<br>10/18/2010 | OVERALL<br>TOTAL  |
|---------------------------------------|------------------------|--------------------------|-------------------|
| ECW Expense                           | 0.00                   | 0.00                     | 200.00            |
| Endowment Committee Expense           | 0.00                   | 0.00                     | 5,095.80          |
| Episcopal Relief and Development Fund | 0.00                   | 0.00                     | 0.00              |
| Flowers Expense                       | 0.00                   | 390.00                   | 3,556.00          |
| Furniture & Equipment                 | 0.00                   | 0.00                     | 24.84             |
| Gifts                                 | 0.00                   | 0.00                     | 56.53             |
| Hospitality                           | 231.83                 | 0.00                     | 869.32            |
| Insurance Expense                     | 0.00                   | 572.02                   | 1,622.97          |
| Interest Exp                          | 7.93                   | 0.00                     | 7.93              |
| Liturgy and Worship                   | 270.80                 | 0.00                     | 1,156.37          |
| Loan Payment & Interest               | 416.67                 | 24,533.37                | 30,171.66         |
| Long Range Expenses                   | 3,920.00               | 0.00                     | 8,165.00          |
| Maintenance                           | 366.00                 | 0.00                     | 3,886.99          |
| Meetings & Conventions                | 0.00                   | 0.00                     | 235.00            |
| Misc                                  | -17.50                 | 0.00                     | -84.67            |
| Music Fund Expense                    | 149.51                 | 75.00                    | 3,430.49          |
| Office                                | 509.26                 | 333.99                   | 5,254.57          |
| Outreach Ministries                   | 1,836.92               | 1,000.00                 | 23,076.57         |
| Parish Life Expense                   | 0.00                   | 0.00                     | 2,273.41          |
| Pastoral Care                         | 0.00                   | 0.00                     | 35.00             |
| Payroll Expense                       | 57.50                  | 28.00                    | 248.48            |
| Payroll Taxes                         | 381.25                 | 300.62                   | 2,451.05          |
| Property Tax                          | 0.00                   | 0.00                     | 30.57             |
| Sabbatical Reserve                    | 0.00                   | 0.00                     | 4,075.20          |
| Salaries                              | 10,371.87              | 7,099.00                 | 113,950.37        |
| Snow Removal                          | 0.00                   | 0.00                     | 40.00             |
| Stewardship                           | 0.00                   | 153.75                   | 286.99            |
| Subscriptions                         | 0.00                   | 0.00                     | 31.50             |
| Travel                                | 141.00                 | 159.50                   | 1,350.05          |
| Utilities                             | 987.47                 | 786.64                   | 10,415.31         |
| UTO                                   | 0.00                   | 0.00                     | 130.00            |
| <b>TOTAL EXPENSES</b>                 | <b>22,105.43</b>       | <b>39,049.72</b>         | <b>272,066.05</b> |
| <b>OVERALL TOTAL</b>                  | <b>-32,602.76</b>      | <b>-4,322.26</b>         | <b>-24,665.47</b> |